གེ་སར་རྒྱལ་པོ་གསོ་རིག་གཙུག་ལག་སློབ་སྡེ།
Khesar Gyalpo University of Medical Sciences of Bhutan
Royal Government of Bhutan
Thimphu: Bhutan
A premier centre of excellence in medical education, research and quality healthcare.

Ref. No. KGUMSB/HR/06/2026/ 645 **Date:** 2nd November 2026

Notification

The Khesar Gyalpo University of Medical Sciences of Bhutan is pleased to notify the list of shortlisted candidates for the following position:

Director (Academic Affairs)		
Sl.No	**CID No.**	**Remarks**
1	107*****583	***Shortlisted***
2	111*****681	***Shortlisted***
3	115*****487	***Shortlisted***
4	115*****733	***Shortlisted***
5	111*****500	***Not Shortlisted***

Note:

- *CID number are placed on random order and not based on ranking*

The applicants mentioned above should report with the following documents, for the purpose of verification of the documents:

- *Original academic transcripts and certificates*
- *Security Clearance Certificate*
- *Audit Clearance Certificate. For those who are not eligible for Audit Clearance, need to submit No Due Certificate/Letter signed by the Head of the Agency/Company*
- *Citizenship Identity Card, Original*
- *No Objection Certificate (NOC) from the employer, if employed*
- *Documentary evidence of the current position level, if employed*

The Selection process will be as per the following schedule:

1. **Director (Academic Affairs)**

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a) Verification of Original Documents

- *Date: 10th November 2026*
- *Time: 9.00 A.M to 9:30 A.M*
- *Venue: Board Room Faculty of Post Graudate Medicine, KGUMSB (JDWNRH Campus)*

b) Presentation Preparation

- *Date: 10th November 2026*
- *Time: 9:30 A.M to 11: 30 A.M*
- *Venue: Faculty of Post Graudate Medicine, KGUMSB (JDWNRH Campus)*
  - *The scenario/topic will be given on the spot*
  - *Presentation for 10 minutes and shall include 5 slides only*

c) Interview (Viva Voce)

- *Date: 10th November 2026*
- *Time: 11: 45 A.M onwards*
- *Venue: Board Room Faculty of Post Graudate Medicine, KGUMSB (JDWNRH Campus)*
- *10 minutes per candidate for the Presentation*
- *15 to 20 minutes – Question and Answer (Viva Voce included) per candidate, to continue right after each presentation*

d) Final Calculation of Marks (100)

- *Presentation will be assessed out of 50%*
- *Viva voce will be assessed out of 30%*
- *Shortlisting marks will be assessed out of 20%*

An applicant shall be disqualified from appearing in the selection interview if he/she fails to furnish testimonials as required above during the time of verification.

For further information or clarification please contact HRD at +975 17112603 during office hours.

(Dr. Kuenzang Chhezom)
Registrar

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