



Ref. No. KGUMSB/HR/06/2026/629

Date: 30th October 2026

REANNOUNCEMENT

The Khesar Gyalpo University of Medical Sciences of Bhutan (KGUMSB) is pleased to announce the following vacancies

Sl. No.	Position Title	Position Level	Minimum Qualification	No. of Slots	Place of Posting	Remarks
1.	Controller of Examination	ES 3	<ul style="list-style-type: none"> • Master's Degree in relevant fields, preferably in Health Sciences or Medical Education. • Minimum of 15 years of work experience in teaching health Sciences including at least 3 years of experience in managerial position in PL 4 equivalent to P1. 	1	Academic Department, office of the President.	<ul style="list-style-type: none"> - Regular Preference will be given to the candidates with following: - Relevant experience in examination management, assessment systems, or academic administration. - Experience in health professions education and accreditation processes will be an added advantage

Interested applicants, who meet the eligibility criteria may apply along with following mandatory documents:

1. Application in the prescribed format (Can be downloaded from <http://www.kgumsb.edu.bt/wp-content/uploads/2016/07/employment-form.pdf>)
2. Curriculum Vitae with two referee contact details (Name, Email and Phone Number)
3. Academic transcripts and Course Completion Certificates (Degree, Masters)
4. Relevant training certificates to the post (if any)
5. Evidence of employment (if any)
6. A copy of a valid Medical Fitness Certificate issued by a competent Medical Doctor
7. A copy of valid Security Clearance Certificate
8. A copy of valid Citizenship Identity Card (Both sides)

Post Box No: 446, KGUMSB Secretariat Building, Menkhang Lam-3,

Tel: (+ 975) 17112603 (HR Division),

Website: www.kgumsb.edu.bt, Facebook: www.facebook.com/kgumsb



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Khesar Gyalpo University of Medical Sciences of Bhutan
Royal Government of Bhutan
Thimphu: Bhutan

A premier centre of excellence in medical education, research and quality healthcare.



9. A copy of Valid Audit Clearance Certificate, if employed
10. Merit/Other certificates (if any)
11. One recent passport-size photograph
12. One legal stamp

Note:

- Short-listed applicants will be informed about the selection interview through the university website.
- An applicant shall be disqualified from appearing in the selection interview if he/she has failed to furnish testimonials as required above.
- The university reserves the right not to select applicants if University do not get appropriate applicants for the post.

Application along with the above-mentioned documents must be submitted to the HR Division, Office of the President, KGUMSB, Thimphu on or before **6th November 2026**.

For further information or clarifications, kindly contact the HR Division at 17112603 during office hours.

(Dr. Kuenzang Chhezom)

Registrar

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