

VACANCY ANNOUNCEMENT

The Khesar Gyalpo University of Medical Sciences of Bhutan (KGUMSB) is pleased to announce following vacancies:

1. Academic Position

Sl.No.	Position Title	Minimum Position Level	Minimum Qualification & Experiences	Required number of slots	Placement	Remarks
1.	Senior Lecturer/Lecturer	PL – 6	Master Sc./Bachelor Sc. Nursing	1- Regular/ Full Time	FNPH	Teaching in simulation lab. Preference will be given to candidate with Master's qualification
2.	Associate Lecturer	PL -6	MBBS	2- Regular	FoPGM	Will be sent for MD in Pharmacology and Haematology

2. Administrative Position

Sl.No.	Position Title	Position level	Qualification and Experiences	Required number of slots	Placement	Remarks
1.	Asst. Planning Officer	PL-8	Bachelor's Degree in Any field	1 (Regular)	OOP	Preference will be given to those candidates with relevant training and work experience
2.	Personal Assistant	PL- 13	XII passed	1 (Regular)	OOP	Trained in Office Management and Basic Computer Skills.

Note: (PL6 = P3) (PL 8 = P5) (PL13 = S5) of the Civil Service.

1. Interested applicants who meet the eligibility criteria may apply along with:
 - a. Application in the prescribed format (Can be downloaded from <https://www.kgumsb.edu.bt/wp-content/uploads/2016/07/employment-form.pdf>)
 - b. Curriculum Vitae
 - c. Academic transcripts
 - d. Training certificates(if any)
 - e. Masters/Bachelors/ Diploma certificate
 - f. Security Clearance Certificate (Valid and copy)
 - g. No Objection Certificate from the Employer (If employed)
 - h. A copy of Bhutanese Citizenship Identity Card
 - i. A copy of Medical Fitness certificate issued by a competent RGoB medical doctor (Valid for six months from date of application.)

- j. Merit/Other certificates (if any)
 - k. One recent passport size photograph
 - l. One legal stamp
2. Preference will be given to the applicant with relevant qualification/training and work experience.
 3. Short listed applicants will be called for selection interview/selection examination.
 4. An applicant shall be disqualified from appearing in the selection interview if he/she has failed to furnish testimonials as required above.
 5. An applicant must secure a minimum of 60% (for faculty position) in written examination
 6. Short listed applicant must produce the original documents during the time of interview.
 7. The selected applicant will be assigned the position level based on the qualification, current position level and number of work experience in the current position.
 8. University reserves the right not to select applicants if they do not get appropriate applicants for the post.

Application along with the above mentioned documents must be submitted online through E-Mail in a single file maximum size 10MB (ALL IN ONE) i.e PDF format (not in zipped form) through jobs@kgumsb.edu.bt on or before **6th July before 4 P.M.** For further information and clarification related to vacancy announcement contact **Mr. Kinley Tshering-ADM/HR @ 02-328999; 02-328990** during office hours.

(S/D)
REGISTRAR