



KGUMSB/HR/23/2019/429

20th March 2019

Notification

The Khesar Gyalpo University of Medical Sciences of Bhutan is pleased to notify that **Ms. Diki Wangmo**, bearing **CID No: 11410004274** has been shortlisted for the post of **Registrar**.

1. The applicant mentioned above should report to KGUMSB Secretariat with the following documents, for the purpose of verification of the documents:
 - a. *Original academic transcripts and certificates*
 - b. *Security Clearance Certificate – Valid Copy*
 - c. *Citizenship Identity Card – Original*
 - d. *No Objection Certificate(NOC) from the employer if employed and NOC from the concerned ministry (for civil servants)*
 - e. *If employed, documentary evidence of the current position level.*
2. The Selection process will be as per the following schedule:
 - a. **Verification of Original Documents**
 - *Time: 2:30 PM to 3:00 PM*
 - *Venue: KGUMSB Board Room*
 - *Date: 25th March 2019*
 - b. **Presentation and Viva Voce**
 - *Time: 10:30 AM onwards*
 - *Venue: KGUMSB Board Room*
 - *Date: 26th March 2019*
 - The scenario/topic will be given on the spot
 - Time allotment as follows:
 - *One hour – For preparation of presentation*
 - *10 minutes – Presentation*
 - *15 minutes – Question and Answer Round on Presentation*
 - *15 minutes - Viva Voce*
3. The applicant shall be disqualified from appearing in the selection examination and interview if he/she fails to furnish testimonials as required above during the time of verification of the documents.
4. The applicant shall be assessed on the basis of presentation and viva voce and needs to obtain minimum score of 60% in the overall marking.

For further information or clarifications please contact **Ms. Anjana Pradhan** at **+975-02-328999/328990/328997** (extension; **124**) during office hours.

Sd/-
(Dr. K P Tshering)
President